

Stamford's Signature M.B.A Program Application Form

Application Notes of Guidance

Application Form

The application form should be completed in **FULL** in typescript or block capitals.

Ensure all relevant sections of the form are completed even if you are enclosing a separate CV or supporting statement.

Forms which are not fully completed will not be processed and will be returned to you.

Supporting Documents

The following documents **must** be submitted with your application (if your supporting documents are not in English, we require officially translated versions as well as copies in the original language:

- A recent passport-sized photograph
- Certified and if applicable, translated copies of award certificates and transcripts for each year of study
- Evidence of English Language proficiency (if English is not your first language) – an overall band score of 6.5 in IELTS or an equivalent band score in TOEFL
- Two references written in support of your application
- A current curriculum vitae

References

Two references should accompany your application; these should be submitted in a sealed envelope, attached with a referee forms provided, be typed on the university/company's official letterhead, be signed and dated. An outline of your strengths and weaknesses specifically in relation to your intellectual capacity, perseverance, motivation, verbal communication, ability to work with others, analytical ability, creativity and overall potential for postgraduate study. Any other factors or circumstances they believe the Admission should consider when assessing your suitability for admission.

Admission Procedure

You should submit your application form and supporting documents to postgraduate programmes admission office at Strategy First. Applications are considered throughout the year. Where all the necessary information and supporting documentation has been supplied, a decision will be reached normally within a week of the application being received. You will be notified via email regarding the admission decision.

Enquiries

If you have any enquiries regarding the admission procedure or your application please contact the postgraduate programmes administrator by

Tel: +95 (9) 250 7171 66-67-68

Email: masters@mystrategyfirst.com

#8, Pan Chan Tower, Corner of Dhamma Zedi & Bagayar Road, San Chaung Township, Yangon, Myanmar

Application for Admission to the Stamford's Signature MBA Programme

This form should be completed and returned (along with supporting documentation as required) to the MBA Programmes admission office at Strategy First. Two sealed and stamped references should be included with the application form. Please complete this form in **BLOCK CAPITALS** or type. In order that we may process your application as quickly as possible it is essential that ALL sections of the application form are completed, even if you are enclosing a CV.

PERSONAL DETAILS			
Title (Dr, Mr, Mrs, Ms, Miss, etc):		Given name:	
Date of birth:	Gender (male or female):	Nationality:	
Country of birth:		Country of permanent residence:	
ADDRESSES			
Permanent home address: (This MUST be completed)		Address for correspondence (if different from home address)	
Postcode:		Postcode:	
Home Tel:	Mobile Tel:	Home Tel:	Mobile Tel:
Email:		Email:	

EDUCATION AND QUALIFICATIONS			
Give details of further or higher education qualifications you obtained. Please provide information on qualifications already obtained and examinations still to be taken.			
Name of Institution / Address	Dates (month – year) of attendance	Qualification/award (include class or grade obtain if known)	Main subjects
	From:		
	To:		
	From:		
	To:		
	From:		
	To:		
	From:		
	To:		
Note: Photocopies of all diplomas, certificates and course transcripts awarded of these qualifications must be enclosed with this application. The applicants are requested to provide all the documents in English.			

ENGLISH LANGUAGE COMPETENCE	
The applicant graduated in countries where English is not the first language will need to provide, before they can be admitted to their chosen degree programme, evidence that they have sufficient command of both spoken and written English. Acceptable evidence includes: an overall score of 6.0 in the British Council IELTS test; a score of 600 (80/90 IBT) in TOEFL, with a score of 4.0 in the Test of Written English (TWE). You will be required to submit originals or certified copies of any certificates and test score reports.	
a). is English your first language?	Yes <input type="checkbox"/> No <input type="checkbox"/>
b). Is/Was English the language of instruction of your first degree? ?	Yes <input type="checkbox"/> No <input type="checkbox"/>

If yes, please provide written confirmation from the institution where you undertook your studies, that English was the language of instruction.

c). Please list any formal English Language qualifications with results obtained (ie IELTS, TOEFL, GCE, GCSE) and the dates you took the test, or will be taking the test.

English Qualification:	Result:	Date:

Note: Strategy First offers an English Language programmes for the candidates. The courses are designed to raise English Language skills to an acceptable level to enter a chosen master degree course. If you would like to receive further information on the English Language programme on offer, please tick the box.

EMPLOYMENT DETAILS/OTHER EXPERIENCE

Give details of any industrial or professional experience relevant to your application. The applicants should complete this section as fully as possible.

Employer	Position	From (MM/YYYY)	To (MM/YYYY)

FINANCIAL SUPPORT

It is important that you give full consideration to how you will be able to finance your studies. For internal purposes, it is useful for us to know how you intend to finance yourself and settle the payment.

Please tick the box if you would like to apply for the financial support and settle the payment in installments.

DECLARATION

- 1). I confirm that the information given on this form is true, complete and accurate and no information is requested or other material information has been omitted.
- 2). I confirm that the documents I have supplied are genuine or are copies of genuine documents.
- 3). By submitting this form, I understand and accept that the information contained will be logged by Strategy First Institute and Stamford International University's database.

Signed:	Print Name:	Date:
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ALL APPLICANTS should note that Strategy First reserves the right to make without prior notice changes in regulations, courses, fees etc at any time before a candidate's admission.

FINDING OUT ABOUT STAMFORD'S SIGNATURE M.B.A. PROGRAMME AT STRATEGY FIRST?

How did you first learn about the Stamford M.B.A. at Strategy First?

- | | | |
|--|--|---|
| <input type="checkbox"/> Press Releases | <input type="checkbox"/> Internet | <input type="checkbox"/> Alumni |
| <input type="checkbox"/> Prospectus | <input type="checkbox"/> Advice from another education establishment | <input type="checkbox"/> Employer |
| <input type="checkbox"/> Newspaper Advertisement | <input type="checkbox"/> Current student of the programme | <input type="checkbox"/> Other – please specify _____ |

SECTION 1 TO THE APPLICANT

This is one of two Graduate Reference Forms provided with your Application Form. Please complete this section before forwarding one form to each of your two referees, requesting that they complete Section 2. The forms should be sealed, stamped and returned with your application form.

Given name:

Title (Dr, Mr, Ms, etc)

SECTION 2 TO THE REFEREE

The above-named is applying for admission to the Stamford's Signature M.B.A. programme at Strategy First, and has named you as referee. We would be grateful to receive, in confidence, your opinion of the candidate's suitability for the proposed course of study. When commenting on his/her academic performance please give, if possible, the applicant's class ranking/position in class (including the total number of students in the class). If an exact position cannot be given, indicate the quartile in which you believe he/she has performed.

Please return this form sealed and stamped to the applicant concerned. Thank you for providing a reference.

Please note that the Institute may, if applicant/student makes a request, show this reference to the applicant/student.

Given name:

Title (Dr, Mr, Ms, etc)

Position:

Relationship to Applicant:

Address:

Tel:

Email:

Please use this scale to rate the applicant in relation to his or her peers.

	Outstanding	Excellent	Good	Average	Below Average	Unable to Judge
Analytical/Quantitative Ability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Communication Skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Initiative	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Integrity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Leadership	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Maturity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Teamwork	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Professionalism	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Kindly attach separate sheet to the form and typed on the university/company's official letterhead to respond to each of the question below.

1. How long have you known the applicant and in what capacity?
2. How do the candidate's performance, potential, background, or personal qualities compare to those other well-qualified individuals in similar roles? Please provide specific examples.
3. Please describe the most important piece of constructive feedback you have given the applicant. Please detail the circumstances and the applicant's response.
4. How would you describe the applicant's interpersonal skills?

Signature of Referee: _____ Date: _____